

DEALER REGISTRATION FORM

**OFFICE
USE ONLY**

THE MONROEVILLE CONVENTION CENTER (PLEASE PRINT CLEARLY)

Full Name _____

Business Name (if applicable) _____ PA Sales Tax ID: _____

Address _____

City _____ State _____ Zip _____

Phone Number () _____ Email _____

What type of products do you sell? _____

Number of 6ft tables requested (\$199 per table) _____

Add extra Vendor Wristband(s) _____
 1 comes per table purchased (\$50 per vendor wristband)

Add table cover/skirting (\$39 per table) _____

Add tall pipe/drape behind table to hang banners (\$29 per table) _____

Add extra Chair(s) _____
 1 comes with first table purchased; 2 max with additional tables purchased (\$9 per additional chairs)

Add Electricity (\$149 flat rate) Yes ___ No ___

DEALER AGREES TO THE FOLLOWING TERMS:

1. Dealer agrees to remain set up during ALL open hours of convention. **NO EARLY BREAKDOWN!**
 2. Dealers that arrive after official set-up time will not be allowed to participate and forfeit any deposit.
 3. Dealer agrees not to move tables, place anything in front of/or beside tables or interfere with any neighboring exhibits. (aisle distance is exactly measured to fire marshal regulations)
 4. No raffles or prize contests permitted at vendor or artist tables. Only show sponsored prize drawings allowed.
 5. Any damage to the building caused by a dealer is the sole responsibility of the dealer. Nothing may be taped, nailed, stapled, tacked or otherwise affixed to ceilings, walls, painted surfaces, fire sprinklers, columns or windows.
 6. Trash: Every dealer is responsible to leave their area free of trash when they leave. Dealer understands that they may be billed for clean-up costs if they violate this policy.
 7. Solicitation of dealers and/or customers is strictly prohibited.
 8. No dealer setup sound systems without promoter permission.
 9. No smoking or alcohol is permitted in the exhibit hall at any time.
 10. Dealer understands payment policy and agrees to pay the fees as listed. No tables are guaranteed until payment is received. Checks with insufficient funds will be charged a \$25.00 service fee.
 11. No refunds or roll-overs for tables.
 12. Subletting is not allowed without the consent of convention promoter.
 13. Sharing of tables is not allowed without the consent of convention promoter. If approved, the person whose name appears on this contract assumes full responsibility for the table(s).
 14. Dealers selling unlicensed or bootleg merchandise will be ejected from convention without refund.
 15. Dealer agrees NOT to sell adult material. (adult magazines, adult DVD's, etc...)
 16. Promoter agrees to provide overnight security, but is not responsible for any theft or loss. Dealers accept full responsibility for loss and/or injury to themselves, their family, their staff and their property while attending convention. Dealers expressly release convention promoter from all liability.
 17. Dealer agrees not to use any of DS Promotions trademarks, copyright or intellectual properties without express written consent.
 18. Inappropriate behavior, conduct or language will result in ejection from convention.
 19. Dealers can receive a maximum of 1 Vendor Wristband per table; however dealers will never receive more Vendor Wristbands than helpers that are physically present. Abuse of Vendor Wristbands is considered very serious and will result in ejection from the convention.
 20. Promoter reserves the right to revoke or refuse any application or to deny access to or remove dealer(s) from the convention at any time prior to or during the event.
 21. Dealer agrees to comply with all municipal, state and federal requirements in connection with sales.
 22. Promoter has full power in the interpretation and enforcement of all contract regulations contained herein, and the power to make such amendments thereto, and such further rules and regulations as shall be considered and proper.
- The foregoing represents the agreement between the undersigned dealer and the convention promoter.

Make checks/money orders payable to DS Promotions
 Send payment to: DS Promotions 4117 Liberty Avenue, Pittsburgh, PA. 15224

Dealer Name (print name) _____ Date _____

Dealer Name (signature) _____

Official Steel City Con Hotel. Ask for our special Room Block Rate
Double Tree Hotel - Monroeville 412-373-7300 (hotel located next door to the convention center)